

**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell
Notice**

Date: 07-07-2014

All the members of IQAC are hereby informed that the first meeting of IQAC in the academic year 2014-15 is scheduled to be held on 10th July 2014 at 11.45 a.m. in IQAC room. All the members are requested to attend the meeting.


**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon

Dr. K.H. Shinde
Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Agenda:-

- ❖ To confirm the minutes of the previous meeting.
- ❖ To prepare Academic Calendar
- ❖ To inform regarding change in syllabus.
- ❖ To analyze college result.
- ❖ To inculcate research culture among faculty and students.
- ❖ Any other subject with the permission of the chair.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	Dr. K.H. Shinde.
2	Hon. Jadhav M.R.	Member, Management Representative	M.R.
3	Dr. Bhosale R. P.	Member, Teacher Representative	R.P.
4	Prof. Patil D. D.	Member, Teacher Representative	D.D.
5	Prof. Tone P.K.	Member, Teacher Representative	P.K.
6	Prof. Katte A.P.	Member, Teacher Representative	A.P.
7	Prof. Nikam S.G.	Member, Teacher Representative	S.G.
8	Prof. Kshirsagar S.R.	Member, Teacher Representative	S.R.
9	Shri. Kharade S.K.	Member, Non-teaching Representative	S.K.
10	Mr. Jadhav S. K.	Member, Alumni Association	S.K.
11	Hon. Jadhav S. M.	Employer	S.M.

12	Hon. Jadhav M. S.	Industrialist Representative	<u>Melissal</u>
13	Hon. Kshirsagar C. R.	Stakeholders	<u>Eya</u>
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	<u>Crissr</u>
15	Shri. Bagwan N.A	IQAC Coordinator	<u>f</u>

Minutes

The minutes of the first meeting of all the IQAC members in the academic year 2014-15 was held on **10th July, 2014 at 11.45 a.m. in NAAC room**. The following business was done in the meeting. The following members were present for the meeting.

Members present:

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	Dr. K.H. Shinde.
2	Hon. Jadhav M.R.	Member, Management Representative	[Signature]
3	Dr. Bhosale R. P.	Member, Teacher Representative	[Signature]
4	Prof. Patil D. D.	Member, Teacher Representative	[Signature]
5	Shri. Tone P.K.	Member, Teacher Representative	[Signature]
6	Shri. Katte A.P.	Member, Teacher Representative	[Signature]
7	Shri. Nikam S.G.	Member, Teacher Representative	[Signature]
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	[Signature]
9	Shri. Kharade S.K.	Member, Non-teaching Representative	[Signature]
10	Mr. Jadhav S. K.	Member, Alumni Association	[Signature]
11	Hon. Jadhav S. M.	Employer	[Signature]
12	Hon. Jadhav M. S.	Industrialist Representative	[Signature]
13	Hon. Kshirsagar C. R.	Stakeholders	[Signature]
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	[Signature]
15	Shri. Bagwan N.A	IQAC Coordinator	[Signature]

➤ **Confirmation of the minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **Preparation of Academic Calendar:**

It was decided to prepare academic calendar. Some changes were made and the final Academic Calendar was prepared.

➤ **Information regarding change in syllabus:**

It was decided to inform all faculty members about change in syllabus and ask them to give the list of required reference and text books to the librarian.

➤ **To analyze college result.**

It was resolved to analyze the subject wise result of all classes as per RQMS (Rayat Quality Management System) pattern and submit it to Rayat Shikshan Sanstha, Satara.

➤ **To inculcate research culture among faculty and students.**

It was decided to motivate faculty members to prepare research papers for State, National and International Level Seminars and Conferences.

As no other issue was raised, the meeting ended by expressing vote of thanks.


COORDINATOR
IQAC

Arts and Commerce College, Pusegaon


Principal
Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Action Taken Report

- Academic Calendar was prepared and displayed
- Information of changed syllabus was given to concerned faculty
- College result was analyzed as per the format of RQMS (Rayat Quality Management System) and submitted to Rayat Shikshan Sanstha, Satara
- Number of research papers were presented in conferences


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Pusegaon, Tal Khatav Dist Satara



**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date: 18-9-2014

All members of IQAC are hereby informed that the second meeting of IQAC in the academic year 2014-15 will be held on **Saturday 20th Sept, 2014 at 11.45 a.m. in the IQAC room**. All the members are requested to attend the meeting.

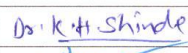
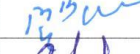





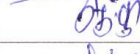




**COORDINATOR
IQAC**
Arts and Commerce College, Pusegaon


Principal
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Pusegaon, Tal Khatav Dist Satara



Agenda:-

- ❖ To confirm the minutes of the previous meeting.
- ❖ To take review of the Major and Minor research proposals submitted to UGC.
- ❖ To submit AQAR for the year 2013-14
- ❖ To prepare the RQMS Questioners.
- ❖ To prepare for National seminar of Economics to be held on 7th Dec, 2014.
- ❖ Any other matter with permission of the chair.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Dr. Bhosale R. P.	Member, Teacher Representative	
4	Prof. Patil D. D.	Member, Teacher Representative	
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9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	

12	Hon. Jadhav M. S.	Industrialist Representative	Milind
13	Hon. Kshirsagar C. R.	Stakeholders	Ch
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	Ch
15	Prof. Bagwan N.A	IQAC Coordinator	Ch

Minutes

The minutes of the second meeting of all the IQAC members in the academic year 2014-15 was held on **Saturday 20th Sept, 2014 at 11.45 a.m. in IQAC room.** The following business was done in the meeting. The following members were present for the meeting.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	Dr. K.H. Shinde.
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Dr. Bhosale R. P.	Member, Teacher Representative	
4	Prof. Patil D. D.	Member, Teacher Representative	
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11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	
13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	
15	Prof. Bagwan N.A	IQAC Coordinator	

❖ **Confirmation of the minutes of previous meeting:-**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

❖ **To take review of the Major and Minor research proposals submitted to UGC.**

It was decided to motivate all the faculty members to submit minor research proposals before 30th Sept, 2014 and to take follow-up of the previous proposals submitted to UGC. It was informed that Smt. M. B. Sonar's minor proposal was sanctioned and she was felicitated for the same.

❖ **To submit AQAR for the year 2013-14**

It was decided that the AQAR for the year 2013-2014 to be submitted to the NAAC Bangaluru before 30th September 2014.

❖ **To prepare for the RQMS**

It was resolved to prepare for the RQMS (Rayat Quality Management System) and submit required information and documents to Sanstha before 15th Oct 2014.

❖ **Preparation for National Seminar of Economics:-**

It was decided to prepare committees, allotment of work was to be done & take every effort to make the seminar a grand success.

As no other issue was raised, the meeting ended by expressing vote of thanks.

Shri. Tone P. K. expressed vote of thanks.



**COORDINATOR
IQAC**

Arts and Commerce College, Pusegaon

Dr. K.H. Shinde

Principal

Art's & Commerce College,
Pusegaon, Tal Khatav Dist Satara



Action Taken Report

- Review was taken of Major and Minor Research: One minor research project of Geography was sanctioned to Smt. Sonar M.B.
- AQAR was submitted to NAAC Bangaluru for the year 2013-14
- All required documents and information was prepared for Rayat Quality Management System
- Committees were formed for shouldering the various responsibilities regarding organization of National Level Seminar of Economics


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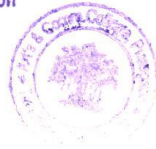
Notice

Date: 15-12-2014

All IQAC members are hereby informed that third meeting in the academic year 2014-15 will be held on Friday 19th December, 2014 at 11.45 am in the Principal cabin. All the IQAC members are requested to attend the meeting.

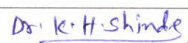
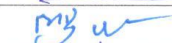




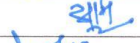

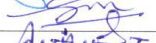
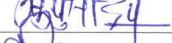



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Pusegaon, Tal Khatav Dist Satara



Agenda:-

- Confirmation of minutes of previous meeting.
- Review for the National Seminar of Economics.
- Organization of 'Student Meet'.
- To organize Parent's Meet.
- Any other subject with the permission of the chairman

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Dr. Bhosale R. P.	Member, Teacher Representative	
4	Prof. Patil D. D.	Member, Teacher Representative	
5	Shri. Tone P.K.	Member, Teacher Representative	
6	Shri. Katte A.P.	Member, Teacher Representative	
7	Shri. Nikam S.G.	Member, Teacher Representative	
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	

13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	
15	Prof. Bagwan N.A	IQAC Coordinator	

Minutes

The minutes of the third meeting of all the IQAC members in the academic year 2014-15 was held on Friday 19th December, 2014 at 11.45 am in the Principal cabin. The following business was done in the meeting. The following members were present for the meeting.

Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	Dr. K.H. Shinde.
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Dr. Bhosale R. P.	Member, Teacher Representative	
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13	Hon. Kshirsagar C. R.	Stakeholders	
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	
15	Prof. Bagwan N.A	IQAC Coordinator	

❖ **Confirmation of the minutes of the previous meeting:-**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

❖ **Review of National seminar of Economics:(12, 13 Dec.):-**

National level Seminar of Economics was successfully organized on 12th and 13th December, 2014. All faculty members actively participated in the seminar. It was a grand success.

❖ **To organize Parent's Meet.**

Resolution- It was resolved to organize Parent's Meet. Decision was taken to organize Parent's Meet on 28th Jan, 2015.

❖ **Organization of 'Student Meet':-**

Resolution- It was resolved that to provide platform to students to express their problems regarding university examination, management and other facilities. Committees were formed for organizing students meet.

As no other issue was raised, the meeting was ended by expressing vote of thanks. Shri. Nikam S. G. expressed vote of thanks.


COORDINATOR
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Principal
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Action Taken Report

- National Level Seminar of Economics was successfully organized on 12th and 13th December, 2015.
- Parents Meet was organized on 28th January, 2015.
- Students Meet was organized on 2nd March, 2015.


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**Rayat Shikshan Sanstha's
Arts and Commerce College, Pusegaon
Internal Quality Assurance Cell**

Notice

Date: 02-03-2015

All the IQAC members are hereby informed that fourth meeting in the academic year 2014-15 will be held on Wednesday 4th March, 2015 at 11.45 a.m. in the IQAC room. All the members are requested to attend the meeting.

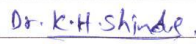








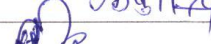


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Agenda:-

- Confirmation of minutes of the previous meeting.
- Utilization of IQAC grants.
- To take the review of submitted Minor Research Proposals.
- To collect and analyze all the feedback forms from stakeholders.
- To prepare AQAR for the year 2014-15
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	
2	Hon. Jadhav M.R.	Member, Management Representative	
3	Dr. Bhosale R. P.	Member, Teacher Representative	
4	Prof. Patil D. D.	Member, Teacher Representative	
5	Shri. Tone P.K.	Member, Teacher Representative	
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8	Shri. Kshirsagar S.R.	Member, Teacher Representative	
9	Shri. Kharade S.K.	Member, Non-teaching Representative	
10	Mr. Jadhav S. K.	Member, Alumni Association	
11	Hon. Jadhav S. M.	Employer	

12	Hon. Jadhav M. S.	Industrialist Representative	<i>Melionel</i>
13	Hon. Kshirsagar C. R.	Stakeholders	<i>gk</i>
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	<i>masr</i>
15	Prof. Bagwan N.A	IQAC Coordinator	<i>g</i>

Minutes

The minutes of the fourth meeting of all the IQAC members in the academic year 2014-15 held on Wednesday 4th March, 2015 at 11.45 a.m. in the IQAC room. The following business was done in the meeting.

The following members were present for the meeting.

Members present:-

Sr. No.	Name of the Faculty	Representative	Signature
1	Prin. Dr. Shinde K. H.	Chairman, Head of the Institute	Dr. K.H. Shinde.
2	Hon. Jadhav M.R.	Member, Management Representative	<i>[Signature]</i>
3	Dr. Bhosale R. P.	Member, Teacher Representative	<i>[Signature]</i>
4	Prof. Patil D. D.	Member, Teacher Representative	<i>[Signature]</i>
5	Shri. Tone P.K.	Member, Teacher Representative	<i>[Signature]</i>
6	Shri. Katte A.P.	Member, Teacher Representative	<i>[Signature]</i>
7	Shri. Nikam S.G.	Member, Teacher Representative	<i>[Signature]</i>
8	Shri. Kshirsagar S.R.	Member, Teacher Representative	<i>[Signature]</i>
9	Shri. Kharade S.K.	Member, Non-teaching Representative	<i>[Signature]</i>
10	Mr. Jadhav S. K.	Member, Alumni Association	<i>[Signature]</i>
11	Hon. Jadhav S. M.	Employer	<i>[Signature]</i>
12	Hon. Jadhav M. S.	Industrialist Representative	<i>[Signature]</i>
13	Hon. Kshirsagar C. R.	Stakeholders	<i>[Signature]</i>
14	Phadtare Vidhya Mukund (B.A.I)	Member, Student Representative	<i>[Signature]</i>
15	Prof. Bagwan N.A	IQAC Coordinator	<i>[Signature]</i>

➤ **Confirmation of minutes of the previous meeting:-**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **Utilization of IQAC grants:**

Resolution:- UGC has sanctioned 3 lakh for establishment and monitoring of the Internal Quality Assurance Cell in the college during the XII plan. It was decided to spend the amount as per the guidelines of UGC.

➤ **Review of minor research proposal and proposals for seminar.**

It was informed that Minor Research Proposals submitted by Prof. Bagwan N. A. and Prof. Kshirsagar S. R. were sanctioned.

➤ **To collect and analyze all the feedback forms from stakeholders.**

It was decided to collect all types of feedback forms from all stakeholders. The responsibility of collecting and analyzing the feedback forms was given to Prof. Smt. N. A. Bagwan, the chairman, Feedback Committee.

➤ **To prepare AQAR for the year 2014-15**

Resolution:- It was resolved that Annual Quality Assurance Report should be prepared in time. So criterion heads were informed to collect necessary information and documents.

As no other matter was raised the meeting ended by expressing vote of thanks. Smt. Bagwan N. A. expressed vote of thanks.


COORDINATOR
IQAC

Arts and Commerce College, Pusegaon


Principal
Art's & Commerce College,
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Action Taken Report

- Planning was done to utilize the grant sanctioned for the establishment and monitoring of the IQAC.
- Faculty members were motivated to undertake minor research project and proposals of conference and seminar.
- Feedback forms of the stakeholders were collected and analyzed by the Feedback Committee and action was taken.
- Committees were formed to collect the data and information for preparation of AQAR.


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